



DATE: Saturday June 3, 2017

TIME: 10:04am

LOCATION: Cape Fear Community College

NCUS Board of Directors Meeting Minutes

MEETING CALLED BY:	Cristy Webster	MINUTES TAKEN BY:	Rhonda Thomas
FACILITATOR:	Cristy Webster		

ATTENDEES PRESENT

Cristy Webster	Rhonda Thomas	Angela Hansen	Robert Whaley
Laura Currie			

ATTENDEES PRESENT BY TELECONFERENCE

Devon Allred	Hudson O’Keefe	Diana Strickland	Michelle Dail
Dena Smith	Brian Kilpatrick	Jeff Jewell	Marta Thorup
Bridget Niemeyer	David Wood		

ATTENDEES ABSENT:

Amy Safrit	Dr. John Cotton	Amy Dela Cruz	Dara Garces
Mike Foster			

APPROVAL OF MINUTES | Presented by: Rhonda Thomas

Discussion: Brian made a motion to accept the minutes, Angela seconded.

Conclusion: Accepted

NEW BUSINESS | Presented by: Cristy discussed continuing with the Fall meeting. Diana reported that the on-line are not money makers. For now we will probably continue with the Fall Symposiums.

Discussion: We will continue to explore options

Orientation for the New Boards:

Discussion: Changing the orientation of the new board members to the Fall. If we dispense with the Fall Symposium we will still have a MANDATORY Board meeting. We could allot time for new Board Member Orientation. Angela reported that the Fall would be a better time. Rhonda suggested that we assign another

Board member to be responsible. Marta suggested the Nominating committee be responsible for orienting the new members.

Motion made by Rhonda to move the election and orientation of the New Board members to the Fall Meeting. Amber reminded everyone to nominate new members

Devon asked everyone that is retiring to let them know if they are interested in running again. Laura said to go the website and fill nomination form of you want to run again.

Conclusion: Remarks

Future Central Office Management

Discussion: Please email Central office with any changes you would like to add to the job description.

Conclusion: Current Board members will be given first consideration prior to seeking outside applicants. Please notify Cristy by October 1st.

COMMITTEE REPORTS

FINANCE COMMITTEE | Presented by: Cristy Webster for Dr. Cotton

Discussion: We ran a deficit of \$4400 for the year. The Fall meeting had a net profit of \$4100. and the spring meeting had a net profit of \$5000.00. The two profits together equal about \$9500. If you add this to the Administrative income (membership dues and sales tax refunds primarily) of \$11,500, we have \$20,000 to cover all the administrative expenses for the year which were \$24,400 resulting in the deficit of \$4400. We have added funds to the Foundation and now have approximately \$2700.00 for use for scholarships to our meetings.

Conclusion: Cristy commented that we continue with the Fall meetings because of the income. Diana commented that on-line CME's are not usually money makers.

SYMPOSIUM COMMITTEE: FALL MEETING | Presented by: Cristy

Discussion: Diana will talk to Dr. Jordan about a breast talk in the Spring. She will also talk to Dr. Deigan. Mike is chair. Devon was not able to get speakers yet.

Conclusion: Remarks

ACTIONS	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
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SYMPOSIUM COMMITTEE: SPRING MEETING | Presented by: Cristy Webster

Discussion: Spring 2018 - Myrtle Beach Fall 2018 - Friday Center?

Spring 2019 - Charlotte Fall 2019 -

Spring 2020 - Raleigh Marriott Crabtree Valley (Laura is going to look)

Spring 2021 - Grove Park

Conclusion:

ACTIONS	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
Visiting Raleigh venue for 2020	Laura	June 25 th
Contract to be returned to Grove Park Inn	Laura	July 15th

NOMINATING COMMITTEE | Presented by: Amber

Discussion: Discussion concerning the new schedule for BOD elections

Conclusion: Names will be divided among the committee

ACTIONS	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
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MEMBERSHIP COMMITTEE | Presented by: Cristy reported

Discussion: Members 383; Active 222; Affiliate 5; Student 129; Honorary 7

Conclusion: Remarks

ACTIONS	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
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EDUCATION COMMITTEE | Presented by: Amber

Discussion: Mentees have all agreed to their contracts and getting started in the Fall- Mentors have been assigned. Emily did a great job.

Conclusion: They are all excited

ACTIONS	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
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COMMUNICATIONS COMMITTEE | Presented by: Marta

Discussion: Marta reported that the newsletter was on-line, she posted pictures on Facebook. Please let her know of any news and articles

Conclusion: Next newsletter after the Fall meeting

ACTIONS	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
Amber will post about Nominating members		

BYLAWS/POLICIES & PROCEDURES COMMITTEE | Presented by: Cristy

Discussion: Brian asked about the Bylaws committee responsibility. Laura said the amendments were on Google Drive. If it needs to be on-line let Laura know so Cori can put anything on-line.

Conclusion: Brian will review - Google Drive - shared with me

ACTIONS	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
Brian will review Google Drive		

NCUS FOUNDATION COMMITTEE | Presented by: Marta

Discussion: Current \$2756.85 balance

Conclusion: Committee will get together and review, Please mail Laura a check for donations.

ACTIONS	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY

STUDENT COMPETITIONS COMMITTEE | Presented by: Bridget

Discussion: Bridget asked about the questions being on Google Drive - probably emailed
Cristy asked for areas that they needed help. Vascular questions are not on there because the Student have not all been through a vascular course by the time the spring meeting occurs.

Conclusion: Working on Quiz Bowl for next year.

ACTIONS	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
continued work on Quiz Bowl		

WEB SITE COMMITTEE | Presented by: Jeff

Discussion: Nothing to report - questioned about updating web site

Conclusion: Would like to update and add lecture and pictures

ACTIONS	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY

SONOGRAPHER EXCELLENCE COMMITTEE | Presented by: Rhonda

Discussion: Will continue to check for nominees

Conclusion: Remarks

ACTIONS	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY

LEGISLATIVE COMMITTEE | Presented by: No Report

SECRETARY APPROVAL:

(Signature & Date)
